

Airport Learning Tree Day School

12029 NE Ainsworth Circle, Ste 100
Portland, OR 97220
503-255-1056
Fax: 503-256-9322

Office Use Only

Starting Date: _____

Classroom: Inf. Wobb T1 T2 Pre JrK K SA

Program: _____

1st Month Prorate: # days _____ @\$ _____

Starting Tuition \$ _____

Registration Fee \$ _____ 75

Total Due By Start Date \$ _____

Immunization Complete: _____

Final Monthly Rate: \$ _____

REGISTRATION FORM

Child's Name: _____

Home Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Email: _____

DOB: _____ Age: _____

Desired Schedule: (Please Circle)

All Mon Tues Wed Thur Fri / 5hrs 9hrs 11hrs

ENROLLING PARENTS/GUARDIANS

Mother/Legal Guardian Name: _____ SS# _____

Employment: _____ Position: _____

Employment Address: _____ Work Hrs: _____

Business Phone: _____ Cell Phone: _____

Father/Legal Guardian Name: _____ SS# _____

Employment: _____ Position: _____

Employment Address: _____ Work Hrs: _____

Business Phone: _____ Cell Phone: _____

Marital Status: Married Separated Divorced Together (Please Circle)

If primary contact(s) cannot be reached in an emergency please call: _____

Home/Cell Phone: _____ Work Phone: _____ Relationship _____

SOCIAL INFORMATION

Has your child previously been in daycare? _____ Name of the school: _____

List other children in the family: _____

Referred to us by: Yellow Pages _____ Friend _____ School Dist. _____ Web _____ Other _____

Child's favorite toys/activities: _____

Parent/Guardian's method of discipline: _____

Please give information concerning your child, which may be helpful in his/her experience in school and group participation (eating habits, fears, likes/dislikes, etc.):

Medical Authorization & General Permission



Child's Name: _____

Child's Physician: _____ Phone: _____

Address: _____ Date of last physical: _____

Child's Dentist: _____

Address: _____

Insurance Carrier: _____ Group# _____

Allergies/Medications/Health Issues: _____

Who is authorized to pick up your child if requested by you, or in case of an emergency?

Name: _____ Relationship _____ Phone # _____

Name: _____ Relationship _____ Phone # _____

Name: _____ Relationship _____ Phone # _____

Name: _____ Relationship _____ Phone # _____

If emergency medical care is necessary, my child has permission for any treatment deemed necessary by a physician/hospital of your choice. I authorize Airport Learning Tree Day School to transport my child by ambulance, if necessary.

I hereby grant permission for my child to participate in all of your activities, including transportation to and from school and authorized field trips. My child may be photographed for publicity or news purposes.

_____ On Site _____ Off Site

My child may participate in swimming or other water activities under required supervision. (Child Care Division requires approved lifeguard.)

I hereby release, indemnify and hold you, your agents and employees harmless from any and all claims, damages or other liabilities for injuries to or damage by my child which are not a result of gross negligence by Airport Learning Tree, its agents or employees.

I hereby warrant to Airport Learning Tree Day School that I am entitled to legal custody and possession of my child, and accordingly to place my child into your care and custody and I am authorized to sign this enrollment form.

Parent/Guardian Signature

Date

Suggestions for a Successful Experience

Please DO:

- Allow for a two-week adjustment period.
- Let us know about any difficulties your child may be having.
- **MARK ALL** of your child's clothing and bedding that enters the facility.
- Have your child wear running/tennis shoes.
- Read all signs in the office daily.
- Listen each day for your child's achievements and PRAISE him/her for them.
- Notify us in advance of any absence or family vacation periods.

Please DO NOT:

- Send money with your child.
- Send child to school with gum.
- Allow swearing/foul language at school.
- Leave extra toys and/or blankets at school.
- Bring toys except for sharing days.
- Hold us responsible for lost or broken toys.
- Send pocket snacks to school.

Discrimination

Airport Learning Tree Day School does not discriminate on the basis of race, sex, or religion. Religious rights shall be respected at all times by our facility and any of its employees and/or volunteers providing that the practice of an individual's faith is consistent with State and Federal Laws.

I/We have read the enclosed information regarding the procedures and policies of Airport Learning Tree Day School and understand its meaning and content.

If a concern regarding your child's care cannot be resolved with the director or the owner of this center, you may contact the Child Care Division at 503-731-3386. (Do not contact them regarding tuition payments, late charges, or absenteeism.)

I have read the above and hereby release, indemnify and hold you, your agents and employees harmless from any and all claims which are not a result of negligence by Airport Learning Tree Day School, its agents, and its employees.

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date